

Sample Occupation-Specific Rate-Adjustment Calculation Worksheet

Occupational Group: _____

Calculate the percentage of unreported injuries for the occupation:

1. From **the reporting survey**, record the number of injuries these workers say they sustained _____.
2. Record the number of injuries these workers say they reported _____.
3. Subtract #2 from #1 to obtain the number of unreported injuries _____.
4. Divide #3 by #1 and multiply by 100 to obtain _____%, the percentage of unreported injuries in this occupation.

Adjust the number of injuries for the occupation of interest:

5. From **facility-wide injury data**, record the number of injuries reported by the occupation during the period being analyzed (e.g., previous year) _____.
6. Multiply #4 by #5 to obtain the number of unreported injuries for the occupation _____.
7. Add #5 and #6 to obtain the adjusted number of injuries for the occupation that should be used for adjusting the occupation-specific injury incidence rate _____.

Note: Additional adjustments in the calculation may be necessary if the time periods in the reporting survey and facility-wide data are different (e.g., if the reporting survey asks only for injuries in the last six months and facility-wide data are for one year).